



## Excel and efficient human resource management from entry to the master (practical case edition) (with CD 1) (Chinese Edition)

By HAN XIAO LIANG . REN DIAN MEI

paperback. Book Condition: New. Pub Date: 2013 Publisher: China Railway Publishing Excel efficient human resource management from entry to the proficient (practical case version) 2 Chapter 12 of the most common work in HR management. for example. combined with a large number of practical the value of the case. a detailed description of the Excel skills. techniques and methods. as well as Excel in recruitment management. training management. employee information management. contract management. time and attendance and leave .

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